**FORUM-ASIA MEMBERSHIP APPLICATION FORM**

**Please submit the completed application form to membership@forum-asia.org with supporting documents as listed below:**

* *A cover letter (in English) signed by the head of the organisation expressing your intention and motivation to become a member of FORUM-ASIA*
* *Organisation’s Statutes or Constitution (please provide an English translation if the document is your local language);*
* *Summary of activities, or annual reports, and financial report, for the last two years;*
* *Publications, if any, in local language and/or English (optional).*
1. **Basic Organisational Information**

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| * Full Name:
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| * Acronym:
 |
| * Postal Address:
 |
| * City:
 |
| * Country:
 |
| * Telephone Number(s):
 |
| * Fax Number(s):
 |
| * Email Address(es):
 |
| * Website:
 |
| * Social media:
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1. **Leadership and Office Bearers**

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| **1. Name of the Head of the Organisation:**  |
| 1.1 Title of the position (e.g. President, Chairperson):  |
| 1.2 Telephone number (office and mobile): |
| 1.3 Email:  |
| 1.4 Skype account:  |
| **2. Name of the Head of the Secretariat:**  |
| 2.1 Title of the position (e.g. Secretary General or Executive Director): |
| 2.2 Telephone number (office and mobile): |
| 2.3 Email:  |
| 2.4 Skype account:  |
| **3. Name of person in charge of external relations:** |
| 3.1 Title of the position: |
| 3.2 Telephone number (office and mobile):  |
| 3.3 Email:  |
| 3.4 Skype account:  |

1. **Organisational Data**

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| 1. Year of founding:  |
| 2. Number of full-time staff:  |
| 3. Location of Headquarters (Please include contact details): |
| 4. Location of Local or Regional Branches (Please include contact details): |
| 5. Annual Budget of the latest fiscal year (in USD):  |
| 6. Does your Organisation have UN Consultative Status?  |
| 6.1. If yes, which category?  |
| 6.2. Since when (year):  |
| 7. Does your Organisation prepare an Annual Report? Yes ( ) No ( ) |
| 8. Are you a member of any international NGOs or networks? (If yes, please list the organisations, both previous and existing): |
| 9. Are you a member of any national network or coalitions? (If yes, please list the organisations both previous and existing): |
| 10. What are your Organisation’s main programmes? |
| 11. What issues/themes does your Organisation work on? How do you address them? |
| 12. Who are the major groups you directly work with (e.g. youth, women, marginalised etc.)?  |
| 13. Sources of Financial support: |
| 14. Are you affiliated with any religious organisation? (If Yes, please provide details) |
| 15. Are you affiliated with any political foundation/party? (If Yes, please provide details) |

**4. Survey about FORUM-ASIA**

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| 1. How did you learn about FORUM-ASIA?  |
| 2. Why do you want to become a member of FORUM-ASIA? |
| 3. What are you expecting from FORUM-ASIA, as a member? |
| 4. What kind of contributions or added value do you expect to bring by being a member of FORUM-ASIA?  |
| 5. History of involvement with FORUM-ASIA: |

**What category of FORUM-ASIA membership is your Organisation applying for?**

* **Full-Fledged Member [ ]**
* **Associate Member [ ]**
* **Affiliate Member** [ ]

***I certify that the information provided above is accurate, complete and correct to the best of my knowledge and belief.***

**Signature:**

**Name and Title:**

**Date:**

**Organisation’s Stamp (if any):**